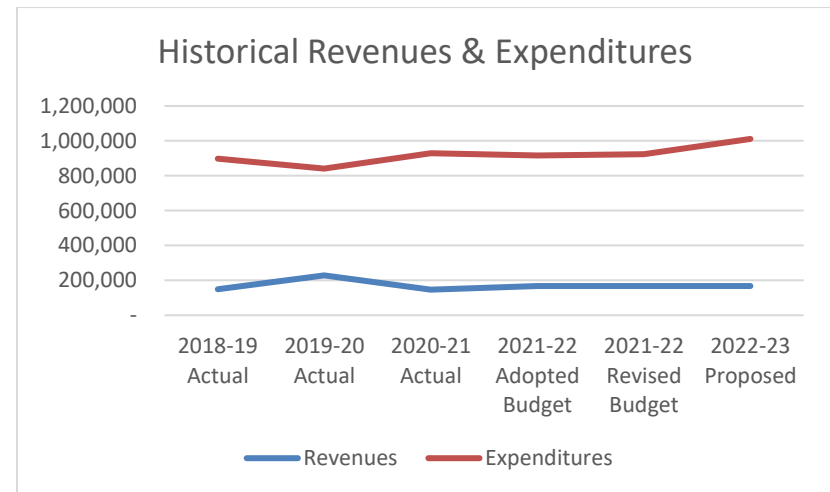
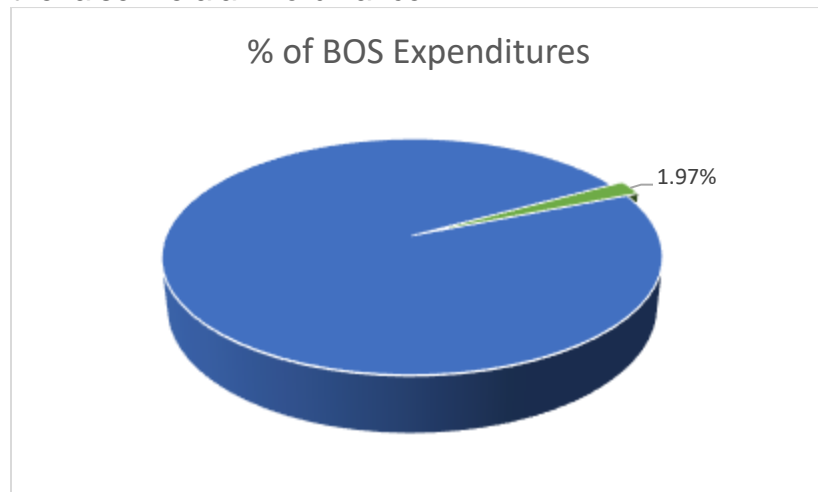


## Fire Marshal

The Fire Marshal's office is responsible for fire prevention through inspections and enforcement of the Connecticut Fire Safety Code. The office also conducts fire investigations to determine the cause of all fires and any cases of arson. The Fire Marshal, Deputy Fire Marshal and the Fire Inspectors are required to maintain State certification through mandatory training. All building occupancies other than one and two family dwellings are under the Fire Marshal's jurisdiction. New construction or alterations of occupancies require plan review, inspection during construction, and inspections thereafter depending on occupancy (inspection requirements could be anywhere from annual to every 3 years). Related duties include permits for blasting, inspections of child day-care centers, all schools, assisted living facilities, residential properties with three or more living units, restaurants, and other assembly occupancies, and permitting for in-ground petroleum tanks. The office also provides fire prevention education and coordinates with a variety of government and community agencies. The office is also responsible for record keeping related to these activities and the administration of the false fire alarm ordinance.



[Click here to explore historical and proposed revenues for this department](#)

[Click here to explore historical and proposed expenditures for this department](#)

### Accomplishments 2020-2021

- Worked closely with developers and contractors on new development projects in town, as well as other construction and renovation projects that continue anticipating needed inspections and issues to keep projects on time.

## Fire Marshal

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- Continuing to work on Blight issues to resolve problems and complaints.
- Continued to provide quality and timely service for the public in spite of the Pandemic.
- Working closely with the contractor for Ox Ridge School to ensure student and staff safety throughout the construction of the new school, as well as ensuring timely inspections.

### **Accomplishments/Objectives 2021-2022**

- Multiple fire investigations, including one that was a twelve million dollar loss at a residence as there were several high value cars in the garage.
- Successfully worked through the challenges brought upon us due to the Pandemic, working with all businesses to assist in re-opening to comply with new regulations while maintaining Fire Code compliance, working with contractors on all the projects throughout town, as construction never really stopped in town, fire investigations, and routine code compliance inspections.
- Continue to provide quality and timely service for the public.

### **Objectives 2022-2023**

- Work closely with developers and contractors on all new development projects in town, the Ox Ridge School project, as well as the proposed renovation and additions projects to Hindley, Holmes, and Royle Schools and other construction and renovation projects to anticipate needed inspections and issues to keep projects on time.
- Blasting site inspections with all of the proposed construction projects.
- Fire investigations
- Resuming Public Education programs for our pre-school students as well as other programs for some of our vulnerable population.
- Continue to provide quality and timely service for the public.

### **Five Year Outlook**

Due to the foreseen workload with multiple large mixed use developments, and other new developments that will consume a considerable amount of time during the plan review and construction process as well as add to our inspection load for mandatory code compliant inspections we are proposing for FY23 to move two part time Fire Inspector positions to full time and continue to maintain two part time positions one of which also serves as the Blight Officer.

## Fire Marshal

In addition, the Deputy Fire Marshal/Emergency Management Director's role in the Emergency Management function consumes an average of 50% of his time; however due to the pandemic and severe storms, that has changed to approximately 85% Emergency Management, with the significant storm events occurring more frequently I don't foresee a reduction in Emergency Management duties.

	2018-19	2019-20	2020-21	2021-22	2021-22	2022-23
Revenues	Actual	Actual	Actual	Adopted Budget	Revised Budget	Proposed
Licenses & Permits	148,317	228,461	146,656	167,200	167,200	167,200
<b>Total</b>	<b>148,317</b>	<b>228,461</b>	<b>146,656</b>	<b>167,200</b>	<b>167,200</b>	<b>167,200</b>

	2018-19	2019-20	2020-21	2021-22	2021-22	2022-23
Expenditures	Actual	Actual	Actual	Adopted Budget	Revised Budget	Proposed
Personnel	383,250	351,577	354,611	385,111	392,365	467,877
Contractual Services	17,790	15,627	13,504	19,440	19,440	20,850
Materials & Supplies	11,313	12,999	11,985	12,025	12,025	12,375
<b>Total</b>	<b>412,353</b>	<b>380,203</b>	<b>380,100</b>	<b>416,576</b>	<b>423,830</b>	<b>501,102</b>

	2018-19	2019-20	2020-21	2021-22	2021-22	2022-23
Hydrants & Water Mains	Actual	Actual	Actual	Adopted Budget	Revised Budget	Proposed
Contractual Services	486,162	460,803	548,767	500,000	500,000	510,000
<b>Total</b>	<b>486,162</b>	<b>460,803</b>	<b>548,767</b>	<b>500,000</b>	<b>500,000</b>	<b>510,000</b>

## Fire Marshal

	2018-2019		2019-2020		2020-2021		2021-2022		2022-2023 Proposed	
<b>Staffing</b>	<i># of positions</i>	<i>FTE's</i>	<i># of positions</i>	<i>FTE's</i>	<i># of positions</i>	<i>FTE's</i>	<i># of positions</i>	<i>FTE's</i>	<i># of positions</i>	<i>FTE's</i>
Fire Marshal	1	1.00	1	1.00	1	1.00	1	1.00	1	1.00
Asst. Fire Marshal	1	1.00	1	0.50	1	0.50	1	0.50	1	0.50
Deputy Fire Marshal	0	0.00	0	0.00	0	0.00	0	0.00	2	2.00
Part Time-Professional	4	1.63	4	1.95	4	1.95	4	1.95	2	1.09
Administrative/Clerical	1	1.00	1	1.00	1	1.00	1	1.00	1	1.00
<b>Total</b>	<b>7</b>	<b>4.63</b>	<b>7</b>	<b>4.45</b>	<b>7</b>	<b>4.45</b>	<b>7</b>	<b>4.45</b>	<b>7</b>	<b>5.59</b>

Estimate of total personnel costs based on FY2023 wages and benefits package. Medical and dental expenses are allocated based on number of benefit eligible positions. Only salaries are budgeted in the department. All other personnel costs are budgeted in Employee Benefits.

Base Wages	381,701
Medical & Dental	54,151
FICA	29,200
Other	984
Pension	25,498
Total	<u>\$491,535</u>

## Fire Marshal

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Performance Measure	Actual 2017- 2018	Actual 2018- 2019	Actual 2019- 2020	Actual 2020- 2021	Projected 2021- 2022	Projected 2022- 2023
Hoarding issues	8	11	12	12	12	12
Blight Issues	37	58	66	51	20*	20*
Fires investigated	12	9	7	8	8	9
Inspections conducted of existing facilities	314	312	265**	291	300	300
% of inspections completed on time/on schedule	71%	70.4 %	65.6 %	68.2 %	68.5%	68.5%
Average time per inspection (hrs)	0.8	0.8	0.8	0.8	0.8	0.8
Public education programs presented	21	20	10**	5**	8**	12

\* Blight Review Board created policy on closing out Watch List Cases

\*\* Reduction due to COVID-19